

NASSON COLLEGE ALUMNI ASSOCIATION

BYLAWS

ARTICLE I - NAME

This organization shall be known as the Nasson College Alumni Association.

ARTICLE II – OBJECTIVES

The objectives of this Association shall be:

1. To further the interests and growth of its members by providing a network of communication among Nasson College alumni and to foster a spirit of cooperation and friendship among its members;
2. To maintain a facility known as the Nasson Heritage Center, a museum, which includes the Flag Plaza and the Alumni Memorial Walkway;
3. To award educational scholarships;
4. To provide educational and cultural programs;
5. To support the Nasson Community Center.

ARTICLE III – MEMBERS

Section 1. Any person who holds a Bachelor or Associate Degree from the former Nasson College, Springvale, Maine, or who completed a minimum of one year of study at Nasson College is an alumnus of Nasson College and a member of this Association.

Section 2. Life membership may be granted by vote of the Board of Directors to outstanding members in recognition of service to the Association.

Section 3. Any person formerly employed by Nasson College, full time or part-time, as a faculty member, administrative or support staff member may join this Association as an associate member.

Section 4. Honorary membership may be granted by vote of the Board of Directors to deserving persons outside the Association in recognition of service to the Association.

Section 5. The Board of Directors may establish other such classes of membership as they deem necessary, from time to time.

ARTICLE IV – OFFICERS

Section 1. The Officers shall be President, Vice-President, Recording Secretary, Financial Secretary, and Treasurer.

Section 2. The Officers shall be elected at the annual meeting and shall serve a term of three years. Directors shall serve staggered three-year terms. Officers and Directors shall constitute the Board of Directors.

Section 3. Elections shall be by voice vote, provided that there is only one candidate per office; otherwise, election shall be by ballot. Nominations may be made from the floor provided the consent of the nominee has been obtained. A majority shall elect.

Section 4. The Officers shall serve until their successors are duly elected. Their term of office shall begin at the close of the annual meeting at which they are elected.

Section 5. No member shall hold more than one office at a time.

Section 6. Vacancies in offices shall be filled by the Board of Directors until the next annual meeting when the vacancy shall be filled for the unexpired term.

ARTICLE V – DUTIES OF OFFICERS

Section 1. The President shall preside at all meetings of the Association and shall supervise the affairs of the Association.

Section 2. The Vice-President shall perform the duties of the President in his/her absence or inability to serve.

Section 3. The Recording Secretary shall keep accurate records of all meetings of the Association and the Board of Directors. All books and records of the Recording Secretary shall be the property of the Association and shall be of access at all reasonable times and places.

Section 4. The Financial Secretary shall receive all monies of the Association and shall deposit same to the credit of the Nasson College Alumni Association, and forward all appropriate records to the Treasurer.

Section 5. The Treasurer shall pay all bills of the Association as endorsed by the President, being careful to retain vouchers. He/she shall keep an accurate account of all receipts and expenditures, and report annually to the Association.

Section 6. The Directors shall represent the interests of alumni and assist in directing the business of the Association.

ARTICLE VI – BOARD OF DIRECTORS

Section 1. The officers of the Association, including the Directors, shall constitute the Nasson College Alumni Association Board of Directors.

Section 2. There shall be a minimum of three, maximum of thirty-five, Directors.

Section 3. The Board of Directors shall have general supervision of the affairs of the Association between its business meetings, fix the hour and place of meetings, make recommendations to the Association, and shall perform other duties as are specified in these Bylaws. The Board of Directors shall be subject to the orders of the Association and none of its acts shall conflict with action taken by the Association.

Section 4. The Board of Directors shall hold at least one regular meeting a year. Voting by proxy shall not be allowed.

ARTICLE VII – MEETINGS

Section 1. The Annual Meeting of the Association shall be held each year in conjunction with Homecoming.

Section 2. Meetings of the Board of Directors shall be at the call of the President or upon the written request of one-third of the members of the Board of Directors. Except in cases of emergency at least two weeks' notice shall be given.

Section 3. Special meetings of the Association may be called upon the written request of seventy-five members of the Association. The purpose of the meeting shall be stated in the call. Except in emergency, at least one month's notice shall be given.

Section 4. Twenty members shall constitute a quorum for the Annual Meeting of the Association. One-third of the members of the Board of Directors shall constitute a quorum for a Board of Directors meeting.

ARTICLE VIII – COMMITTEES

Section 1. There shall be two standing committees and others as needed to carry out the work of the Association. Each standing committee shall meet at the call of the chairman. The chairman shall report as necessary to the President and the Board of Directors, and shall prepare a written summary of activities for each annual meeting.

Section 2. The Administrative Committee shall oversee the management of the Nasson Heritage Center; shall oversee alumni fundraising; shall supervise the selection of recipients for alumni awards; shall oversee the planning of Alumni Day and Homecoming; and shall oversee nominations and the election process.

Section 3. The Scholarship Committee shall carry out the intent of the NCAA to provide educational scholarships with preference to descendants of Nasson College alumni, faculty, staff or members of the Nasson family. Students not related to descendants of the Nasson family are also eligible to apply. Each year the Board of Directors will determine the number and dollar amount of the scholarship(s) based on availability of funds.

Section 4. Special committees may be appointed by the President to serve for special purposes that have been adopted by the Board of Directors or the Association. Special committees shall be subject to annual review by the Board of Directors for continued existence.

ARTICLE IX – NASSON HERITAGE CENTER

The purpose of the Nasson Heritage Center, a museum, as developed and maintained by the Association shall be:

1. To maintain and display documents and memorabilia related to Nasson College, Springvale, Maine;
2. To house the records and operations of the Association;
3. To be a facility where the activities of the Association may take place;
4. To be a facility where educational activities may take place.

ARTICLE X – ALUMNI AWARDS

Section 1. Upon recommendation of the Administrative Committee, the Board of Directors shall vote to present awards. Awards may be created as need arises.

Section 2. The Distinguished Alumnus Award, which is the Association's highest award, is given to a member of the Nasson College Alumni Association for continued service and dedication to the goals and programs of the Association.

Section 3. The Nasson College Alumni Association Community Service Award, known as the Hall of Fame Award, is given in recognition of commitment to others.

ARTICLE XI – DISSOLUTION

Section 1. This Association shall have perpetual existence. Its fiscal year shall be January 1 through December 31.

Section 2. When it is necessary for the Nasson College Alumni Association to disband, the assets of this Association shall be distributed exclusively for the following:

- a) all debts of the corporation shall be paid;
- b) any property which has been loaned to the Association shall be returned;
- c) any artifacts, historical documents, or the monies derived from the sale thereof shall be given to another organization with similar objects and which qualifies under Section 501 of the

Internal Revenue Code and its regulations as they now exist or as they may hereafter be amended;

d) no monies shall incur to the officers or any Association members as individuals as specified in Section 501 of the Internal Revenue Code or corresponding section of any future federal tax code.

ARTICLE XII – PARLIAMENTARY AUTHORITY

In the event of a procedural dispute brought to the prompt attention of the chair, the rules contained in the newest edition of Robert’s Rules of Order shall govern this Association in all cases in which they are not inconsistent with these Bylaws.

ARTICLE XIII – AMENDMENTS

Section 1. These Bylaws may be amended at the Annual Meeting of the Association by a vote of two-thirds of the members present and voting, provided such an amendment is presented to the Board of Directors prior to the Annual Meeting.

Section 2. Amendments shall take effect at the close of the Annual Meeting.

PROPOSED – OCTOBER 3, 1998

REVISED AND ADOPTED OCTOBER 4, 2008